

National Taiwan University Rules of Preparatory Course

Waiver Examination Venues

- Article 1 Examinees shall enter the exam venue with their admission ticket at the scheduled time. Entry before the scheduled time or 30 minutes after the exam starts is not permitted. Examinees may not leave the venue within the first 40 minutes after the exam starts, and those who violate this rule will lose their eligibility for the exam. Examinees of the English listening test shall enter the exam venue with their admission ticket at the scheduled time. Entry after the exam starts is not permitted, and exiting before the exam ends is also prohibited. Those who violate this rule will lose their eligibility for the exam.
- Article 2 Examinees shall take their designated seats. Before responding, they are required to review the exam paper and/or answer sheet, ensuring that the questions correspond to the subject, and inform the proctor of any discrepancies. Exams taken in an incorrect venue shall not be considered for scoring. If any examinee mistakenly occupies someone else's seat or uses the exam paper/answer sheet, and realizes the error before the exam ends, a deduction of 10 points shall be applied to the subject score; if the error is identified by the proctor, a deduction of 20 or more points shall be applied, or the subject may be disqualified from scoring, depending on the specific circumstances of the offense.
- Article 3 Examinees shall present their admission ticket along with the original copy of their national ID card (or a valid passport, national insurance card with a photo, or driver's license) for inspection. If any examinee brings only the admission ticket without the listed ID documents, they may take the exam with the proctor issuing a "tentative permission for the test." However, the examinee shall take an original copy of their ID document to the exam organizing unit for inspection by 5 p.m. the day after the exam. Failure to do so will result in disqualification from the subject from scoring. Examinees shall sign their names on the examinee register as instructed by the proctor for each exam and may not refuse to do so. The subject will be disqualified from scoring if they violate this rule.
- Article 4 Except for necessary stationery and calculators without storage functions, examinees may not carry any books, paper, or devices with communication and storage functions, or any items that may disturb the venue's tranquility or compromise the fairness of the examination, such as alarm clocks, pagers and mobile phones. Violation may result in a deduction of 5 points from the score, or disqualification of the subject from scoring, depending on the specific circumstances of the offense.

- Article 5 Answers shall be written on the designated exam papers or marked on answer sheets. Answering on question sheets shall result in disqualification from scoring.
- Article 6 Examinees shall use blue or black pens, or pencils, for answering. Any violation of this rule will result in the disqualification of the subject from scoring.
- Article 7 Answers on the answer sheets shall be marked with 2B pencils, and, when necessary, erased with an eraser. The markings shall be dark, clear, stay within the circles, and be able to read by the score scanner. Examinees are solely responsible for any failure to use 2B pencils for marking or to thoroughly erase answers, rendering them unreadable by the score scanner.
- Article 8 Examinees may only raise concerns related to the clarity of the exam print and may not raise any other questions during an examination.
- Article 9 Examinees may not glance at others' answers, attempt to do so, or facilitate such actions. Initial violators shall receive a warning, and those who fail to heed the warning shall be disqualified from scoring for the subject.
- Article 10 Examinees may not engage in cheating behaviors such as copying, communicating, smuggling answers, substituting, exchanging exam papers, or conveying answers through self-recitation, coded messages, electronic communication, or conversation. Violators will be ordered to leave the examination venue, their eligibility for the examination will be revoked, and their university will be notified for necessary disciplinary action.
- Article 11 Examinees may not smoke in the venue, disrupt the order, or disturb others while answering. Initial violators will receive a warning, and those who do not heed the warning shall be ordered to leave the venue and disqualified from scoring for the subject. Refusal to leave will result in the revocation of their eligibility to take the examination.
- Article 12 Except answers, students may not write or mark any symbols or words that disclose their identity or are irrelevant to the answers on the exam paper(s). In addition, they shall not intentionally damage, destroy or break the seal. Any violation of this rule will result in the disqualification of the subject from scoring.
- Article 13 Examinees shall stop answering immediately upon hearing the bell signaling the end of the exam and wait for the proctor to collect the exam papers. Those who continue to answer shall have 10 points deducted from their subject score; continued defiance of warnings to stop answering will result in the disqualification of the subject from scoring.
- Article 14 Exam papers, answer sheets and question sheets shall be submitted altogether and may not be taken out of the venue. Any violation of this rule will result in the disqualification of the subject from scoring.
- Article 15 After submitting their answers, examinees shall leave the venue as

instructed by the proctor and may not linger, speak loudly, announce answers, or in other ways disturb other examinees still in the venue. Defiance of warnings will result in the disqualification of the subject from scoring.

Article 16 The rules herein for deducting scores from violators are based on a gradual reduction of scores for the respective subjects until they reach zero points.

Article 17 If examinees engage in inappropriate actions or cheating methods not specified in the regulations, which compromises the fairness of the examination, the proctor or examination assistant shall record the specifics of the event, and submit them to the Student Admissions Committee, which will assess the specific circumstances of the offense and determine the appropriate penalty.